

**Purpose:** Military personnel records are used at all levels of Air Force personnel management within the agency for actions/processes related to assignment and career development.

**Routine Uses:** DoD 'Blanket Routine Uses'.

**Disclosure:** Disclosures generally permitted under 5 U.S.C. 552a(b) of the Privacy Act, these records or information contained therein may specifically be disclosed outside the DOD as a routine use pursuant to 5 U.S.C. 552a(b)(3).



## Language Enabled Airman Program (LEAP) Application for USAFA and AFROTC Cadets

**Application Instructions:** Please reference application instructions and eligibility guidelines on the Air Force Culture and Language Center (AFCLC) site: <https://www.airuniversity.af.edu/AFCLC/Language-studies/Application-Info/>. Please complete this application form using Adobe Reader. Forms completed using Mac Preview or other software will not be processed. Completed forms must be sent encrypted to [afclc.leap.selection@us.af.mil](mailto:afclc.leap.selection@us.af.mil).

### Volunteer Certification:

I certify that I meet all of the eligibility requirements for application to LEAP and that the information I am providing is true and accurate.

I understand that participation in LEAP is a career-spanning voluntary program.

I acknowledge that I must maintain foreign language proficiency in my selected language to continue LEAP participation.

I understand that the Department of Defense may utilize my language skills to meet both present and future operational needs including Outside Contiguous States (OCONUS) assignments, foreign professional military education, short-notice taskings and deployments.

I understand that my participation in the program constitutes a willingness and desire to receive priority consideration for these operational opportunities as requested by the United States Air Force.

I understand LEAP training will involve continuous language training and opportunities that may expose participants to overseas work that will require the utmost professionalism, independence and reliability.

I certify that I have informed my commander of my interest in LEAP and that his/her endorsement is mandatory for acceptance into the program.

**Name:**

**Date:**

# Personal Information

\*Denotes required field/document

\*Rank                      \*Last Name                      \*First Name

Intials                      \*SSN                      Commissioning Source                      \*ROTC Det #:

Schoolhouse Telephone                      Cell/Home Telephone

\*School Email                      \*Personal Email

Estimated Commissioning Date                      \*Gaining Service Component

# Supervisor / Commander Information

An endorsement from an applicant's Detachment Commander/Air Officer Commanding (AOC) is required to be considered for LEAP participation

\*Commander Rank                      \*Commander Name (Last, First)

\*Commander Email

\*Supervisor Rank                      \*Supervisor Name (Last, First)

\*Supervisor Email

# Education Experience

What is your highest college degree?

Did you receive a college degree in a foreign country?

Did you major and/or minor in a foreign language as an undergraduate and/or graduate?

Are you an AFROTC Flagship / language scholarship recipient?

Have you participated in AFROTC or USAFA overseas immersion such as Project GO or the Cadet Summer Language Immersion Program (CSLIP)?                      If Yes

How many countries did you live in before your 18th birthday?

How many languages did you learn to speak before your 18th birthday?

Undergraduate Degree

Undergraduate GPA

Graduate Degree

Graduate GPA

What is your most recent cumulative GPA received from an institution of higher education (round to the first decimal, e.g. 3.8)?

# Foreign Language Proficiency

Please list the language(s) for which you have a proficiency and prefer to receive training in.

\*Language Preference #1

\*Other (Must be on SLL)

Most Recent DLPT Scores:

*Date	Listening	Reading	OPI
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Language Preference #2

Other (Must be on SLL)

Most Recent DLPT Scores:

*Date	Listening	Reading	OPI
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## Deliberate Development Interests

IHS - International Health Specialist Officer and Enlisted; see <https://www.airforcemedicine.af.mil/>

MPEP - Military Personnel Exchange Program Officer and Enlisted; see AFI 16-107

MSAS - Mobility Support Advisory Squadron Officer and Enlisted; see AFI 10-4201 Volumes 1 and 3

AFOSI - AF Office of Special Investigations Officer and Enlisted; see <https://www.osi.af.mil/>

MPEP - Military Personnel Exchange Program Officer and Enlisted; see AFI 16-107

PME - International PME Instruction Officer and Enlisted

<https://www.37trw.af.mil/Units/Inter-American-Air-Forces-Academy/> or

SOF - Special Operations Forces Officer and Enlisted; see [www.afsoc.af.mil](http://www.afsoc.af.mil)

Other Job Interests:

# Nominee Comments\*

**1. Describe your approach to developing / sustaining your foreign language.**

[200 words or less]

**2. Provide example(s) and key lessons learned from your time at the USAFA/AFROTC and/or your personal life experiences that demonstrates your cross-cultural competency. [200 words or less]**

(Cross-cultural competence is the capability to comprehend a culturally complex environment and to accomplish a mission while mindfully respecting regional, linguistic or behavioral differences.)

## **\*Nominee Comments Cont...**

**3. What are your short-term (2-4 years) and long-term (5-10 years) language development goals, and how do you see being able to use your Language, Regional Expertise, and Cultural (LREC) skills for Air Force missions?  
[200 words or less]**

**4. List any experience you have using your foreign language in locations inside and outside the United States.  
(Use the following format example: Tegucigalpa, Honduras / 01 Jun 11 - 15 Jun 11 / humanitarian church mission)**

# Reminders

## **Application:**

The completeness of the package is part of the evaluation. All forms should be Portable Document Format (PDF) and readable. All incomplete applications will not be submitted to the Selection Board and the applicant will be marked “ineligible” for consideration.

## **A complete application package includes:**

### **Application form**

**All college transcripts (unofficial post-secondary copies are acceptable) (highlight GPA)**

**DLPT and/or OPI score reports (include copies of current scores)**

**Certificates from foreign language schools (optional)**

**Detachment Commander or AOC endorsement submitted through the LEADeR site. This endorsement must be submitted prior to the closing of the application window. Endorsements will include an assessment of the applicant’s professional qualities. Detachment Commanders without CAC access to LEADeR should contact the AFCLC for alternate means of submitting the endorsement at [afclc.leap.selection@us.af.mil](mailto:afclc.leap.selection@us.af.mil).**

**I acknowledge all forms are in PDF format and readable. All documents are legible, correctly formatted, aligned upright and viewable. I understand all incomplete applications will not be submitted to the Selection Board and the applicant will be marked “ineligible” for consideration.**

**To safeguard Personal Identifying Information (PII), provide PDF applications with supporting documents to a detachment staff or cadre member to submission via encrypted email to [afclc.leap.selection@us.af.mil](mailto:afclc.leap.selection@us.af.mil)**

**[Selection results are dependent on HAF/A1D approval and may take up to 60 days for release](#)**